



# Camp Otterbein

West Ohio Conference  
United Methodist Church

**We're happy that you are attending**

## **Camp Otterbein**

**Welcome!** We are excited for you to experience summer camp at The West Ohio Conference's Camp Otterbein in Logan, Ohio. We promise to provide plenty of adventure and fun-filled, faith growth opportunities.

To ensure your camp experience is a pleasant one, we want to make you aware of some important details to best prepare you, your parents, and our staff for your arrival.

**Registration:** If you registered online, completed all the forms, and received a confirmation email, then you are done with the paperwork. The camp staff will print off your forms and review with you on check in day.

If you registered by paper form, there are several other documents that need submitted. They can be redownloaded at [www.westohiocamps.org](http://www.westohiocamps.org) (click on the Forms & Information tab), or we are happy to mail you the forms upon request.

The following forms should be completed (scanned/emailed, faxed, or mailed) at least two weeks before your camp event begins:

- 1. Health Form**
- 2. Release of Liability**
- 3. Media/Photo Release**

If you have registered within 2 weeks of the start of your camp event, please bring copies with you to check in just in case forms don't arrive in time.

**Medical:** If you bring any medications to camp (prescription or non-prescription), they must be in the original container with your name and dosage on it. You are encouraged to only bring the amount of medication needed for the days at camp and not full bottles. All medication will be turned in to the camp health officer to be dispensed to your camper. If medical expenses are incurred at camp due to injury, camp insurance will care for expenses that are not covered by your personal insurance.

All campers will be checked for head lice at check in. If infection is found, the camper will be sent home for treatment and can return later or choose another camp option.

**Cancellations & Refunds:** If it is necessary for you to cancel, please call the West Ohio Conference Camp Office as soon as possible at 800-437-0028 (M-F 9am – 5pm.) If you need to inform us of a cancellation on a weekend, please call the Camp Otterbein office directly at 740-385-5712. In the event of a cancellation, the following guidelines apply:

1. In all cases, an attempt is made to reschedule the camper into another event this year.
2. For cancellation up to 10 days before camp, a refund will be made for the full camp fee less \$50.
3. There will be no refund for cancellation within 9 days of the camp event.

**Arrival & Departure:** Most events throughout the summer follow the schedule of **Check In** beginning **Sunday at 4pm** and **Check Out** beginning **Friday at 7pm**. Some of our events have special days and times. In all cases, a closing program will occur at the check out time and parents are encouraged to join at that time. Both the Check In Registration and the Closing Program/Check Out will occur on the front lawn of Albright Lodge, except in cases of inclement weather where we will move inside of Albright Lodge. Please remember to bring a **Photo ID** with you to check out. The **Camp Store** will also be open during check out.

Please see the list below of our NEW events details:

Event Name	Event Start Date	Check In Begins	Event End Date	Closing Program Begins
Hocking River Trip	June 7	4:00 PM	June 9	7:00 PM
Treehouse Paradise	July 5	4:00 PM	July 7	7:00 PM
Breeze in the Trees(House)	July 9	4:00 PM	July 14	7:00 PM
Imagine the Legend	July 23	4:00 PM	July 28	7:00 PM

**Pictures, Email, & Camper Mail:** Pictures are securely posted and password protected at [www.westohiocamps.org](http://www.westohiocamps.org) during your time at camp. Personal emails may also be sent to campers through our website which are printed out daily and distributed to your camper. Upon check in at camp, you will be given a flyer which details the website username and password for the event as well as instructions for accessing the photos and utilizing the online email. To ensure that a letter through the mail arrives to your camper during their stay, postmark it at least two days before check out day and add the camper's name and event attending above the address line. We kindly request that no care packages be sent to your camper to allow for inclusion of all our campers. If you have any requests for special occasions like a camper birthday, feel free to let us know upon check in how we can help to make their day a great one.

**Questions** about registration or financial arrangements may be directed to the Conference Camping office at 614-844-6200 or 800-437-0028 x 204 or email [camps@wocumc.org](mailto:camps@wocumc.org). You may also call or e-mail the Camp Otterbein office at 740-385-5712 or Director Scott Seese at [sseese@wocumc.org](mailto:sseese@wocumc.org). Please contact us if we can be of further assistance.

A **Packing List** can be found on the next page of this letter. Please be sure to go over this list and pack appropriately. We want you to have the best camp experience possible, and this list will help you to be prepared.

## What to Bring to Camp:

- %o Bible
- %o Something to write with
- %o One outfit of clothes, underwear & socks for each day of camp (at least 5)
- %o At least one full set of clothes that can get muddy and dirty, including old shoes
- %o One pair of jeans or long pants
- %o Light jacket
- %o Pajamas
- %o 2 pair shoes  
(sneaker with closed back or hiking shoes)
- %o Swim Suit  
(one-piece for girls, board-shorts for boys preferred)
- %o Rain Gear
- %o Pillow and pillow case
- %o Sheets, blanket, or sleeping bag
- %o Bath towel and washcloth
- %o Soap, shampoo, toothpaste, toothbrush
- %o Deodorant (not aerosol)
- %o Beach towel
- %o Flashlight and batteries
- %o Sunscreen
- %o Insect repellent (not aerosol)
- %o Prescription medicine or over-the-counter medicine you need for the week, in original container with original instructions

## Optional/Recommended:

- %o Books or notebook for personal quiet time
- %o Bag/Backpack for tent events
- %o Waterproof shower shoes or rubber flip flops
- %o Something to carry your bath items in
- %o Disposable camera
- %o Paper, pencil, stamped and addressed envelopes to parents and friends

## Do NOT Bring:

- %o Candy, gum, or any food
- %o Very short shorts
- %o Halter tops, spaghetti strap tops, or top that bare your stomach
- %o Any portable music/internet/gaming devices
- %o Computer equipment
- %o Cell phones
- %o Fireworks
- %o Money or anything valuable
- %o Alcohol, cigarettes, or illegal drugs
- %o Weapons of any kind
- %o Any item that will detract from the purpose of the camp



## Camp Address

Mail may be addressed to your camper as:

(Camper Name)  
(Event Name)  
Camp Otterbein  
15779 Cox Rd  
Logan, OH 43138

Director: Scott Seese  
Cell Phone: 740-603-5220  
Email: [sseese@wocumc.org](mailto:sseese@wocumc.org)  
Office Phone: 740-385-5712  
Camp fax: 740-422-2147

